

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

RÉGION DE L'OUEST

DÉPARTEMENT DES BAMBOUTOS

COMMUNE DE BABADJOU

SECRÉTARIAT GENERAL

SERVICE DES MARCHES PUBLICS

B.P. : 154 MBOUDA

Email : communedebabadjou@gmail.com

Facebook : facebook.com/Commune2Babadjou



Unité - Développement - Progrès

REPUBLIC OF CAMEROON
Peace-Work-Fatherland

WEST REGION

BAMBOUTOS DIVISION

BABADJOU COUNCIL

GENERAL SECRETARIAT

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REQUEST FOR QUOTATION

N° 01 /RQ/C.BBJ/SG/CIPM/26 OF 18 JUN 2026

FOR THE SUPPLY OF FOURNITURE OF THE HOUSEHOLD WASTE SORTING AND COMPOSTING
UNIT IN BABADJOU COUNCIL, BAMBOUTOS DIVISION.

1 - Purpose of the consultation:

The Mayor of Babadjou council Contracting Authority , hereby launches and the Request for Quotation FOR THE SUPPLY OF FOURNITURE OF THE HOUSEHOLD WASTE SORTING AND COMPOSTING UNIT IN BABADJOU COUNCIL, BAMBOUTOS DIVISION.).

2- Nature of service

The service relating to this contract consists in the supply, transportation under the sole responsibility of the contracting party of the following furniture: office chair, chairs for reception room, cupboard, storage cabinet and work chair.

3- Participation and origin:

The participation in the present request for quote is equally opened by conditions to all the Companies of Cameroonian right.

4- Funding:

The service relating to this Invitation to tender shall be funded by the budget BIP 2026

5- Delivery:

The maximum deadline provided by the Contracting Authority for the delivery of the services relating to this invitation to tender shall be (two) 2 moons, with effect from the date of notification of the service order to start the execution of the contract.

6 - Consultation and acquisition of the listing application.

The cotation request can be viewed during business hours at the General Secretariat of Babadjou Council this Notice of Consultation.

This file can be obtained from the General Secretariat of Babadjou Council against presentation of a receipt of payment to the Treasury Municipal of Babadjou of a non-refundable fee of **25 000 (Twenty five thousand)** CFA francs, representing acquisition of the listing application fee.

This expense will have to be clarified:

- The name of the blider;
- The number and objet of the tender notice;
- The amount of fees paid.

When removing the DAO, the bliders will have to be registered by leaving their full addresses (BP: FAX,phone ..

7 - Allotment,

The tender consist of **one (01)** lots.

8 - estimated cost, and interim bail.

N°of lot	Intitulés	Estimatif cost
1	FOR THE SUPPLY OF FOURNITURE OF THE HOUSEHOLD WASTE SORTING AND COMPOSTING UNIT IN BABADJOU COUNCIL, BAMBOUTOS DIVISION.	10 000 000

9. Provisional bid bond

Each bidder must provide an act of provisional bid bond, valid for thirty (30) days beyond the validity date of the offers and will be established by a bank approved by the Minister in charge of Finance, the list is annexed. The amount of the bond is 10 000 (ten thousand) francs. The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted

10 - Submission of Bids:

Each bid drafted in English or French in seven (07) copies including one (01) original and six (06) copies labelled as such, should reach sealed at the BABADJOU Town Hall, latest on
15 JUL 2026 at 09 AM local time and should be labelled as follows:

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"To be opened only during the evaluation session."

11 - Delivery deadline

The maximum deadline provided by the Contracting Authority for the delivery of the services relating to this invitation to tender shall be (thirty) 30 days, with effect from the date of notification of the service order to start the execution of the contract.

12 - Opening of Bids

The opening of the tender containing administrative documents, technical and financial will take place at 15 JUL 2026 at 10 o'clock 00 minutes. It will be in the meeting room of Babadjou council by the Committee Public Procurement sitting in the presence of bidders or their duly authorized representatives and having perfect knowledge of the case. Only bidders may attend the opening sessions or be represented by one person of their choice duly authorized.

13. Admissibility of tenders

Under pain of rejection, the administrative documents required, must be produced in originals or true copies certified by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer...) in accordance with the Special Conditions of the invitation to tender. They must not be older than three preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice.

Any incomplete offer in accordance with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

14. Evaluation criteria

The evaluation criteria consist of two types: the eliminatory criteria and essential criteria.

14.1 Eliminatory Criteria

The Eliminatory criteria set out the minimum requirements for admission to the next essential evaluation criteria. Failure to comply with these criteria lead to rejection of the tender. These include :

- a) Absence of Bid Bond at opening of bids;
- b) Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- c) False declaration, fraudulent schemes falsified or forged documents ;
- d) Obtain less than 70% of yes

- e) Omission of a quantified unit price in the financial bid;
- f) Absence of integrity charter dated and signed ;
- g) Absence of a declaration of commitment to respect environmental and social clauses.
- h) Absence in the technical bid of the declaration of the non-abandon of works over the last three (03) financial years.

14.2 Essential criteria

The essential criteria are those so-called primary key or to judge the technical and financial capacity of the candidates to perform the Works, subject of the Listing Application.

The main criteria for qualification details of which are found in Exhibit 12 of this DAO include:

- A. OVERVIEW OF THE OFFER ;
- B. STAFF ;
- C. EXPERIENCE ;
- D. MATERIALS
- E. CAPACITY MOBILIZATION OF FINANCIAL RESOURCES ;
- F. METHODOLOGY OF EXECUTION OF WORK.

15. Attribution

The contracting authority will award the contracts to the bidder whose bid is evaluated to be the least cost, fulfilling the technical and financial capacities required, a bidder can win the both lots. Bidders who present anomalously low bids would be disqualified following regulation in place which prescribes obtaining the expertise of Public Contract Regulatory Agency (PCRA) after seeking explanation from the bidder concerned.

The successful bidder is invited to present as soon as possible after signing of the award decision, than within seven days and under penalty of annulment of that decision awarding the Babadjou Council (General Secretariat) for the establishment and the subscription of its market. **Failure to appear, the contract is awarded to the next.**

16. Validity of offers

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bids.

17. Additional information

Further information may be obtained during working hours at the Babadjou Council (service of Public contract).

For any attempt of corruption or facts of bad practices, kindly call MINMAP or send SMS at the following phone numbers: 673205725/ 699370748

18. Addendum to Tender

The Mayor of Babadjou Council (Contracting Authority) reserves the right, if necessary; to provide further useful amendment to the present Call to tender.

AMPLIATIONS

- Boimédical delegate at the RD/Public health/West
- ARMP /WEST (for insertion in the JDM)
- President CIPM/BDjou/for information
- DD MINMAP
- Archives



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Maître d'Ouvrage et Autorité Contractante:
Maire de la Commune de Babadjou

Commission de Passation des Marches compétente :
Commission Interne de Passation des Marches de la Commune de Babadjou

DEMANDE DE COTATION
N°...../DC/C-BBJ/CIPM/2026 DU
**POUR L'ACQUISITION DES EQUIPEMENTS DE L'UNITE DE TRI ET DE COMPOSTAGE
DES ORDURES DANS LA COMMUNE DE BABADJOU, DEPARTEMENT DES
BAMBOUTOS**

FINANCEMENT : BIP

IMPUTATION : 60 28 303 2 33000003 0510464211

EXERCICE 2026

PIECE N° 2 : REGLEMENT GENERAL DE LA CONSULTATION